

The Church of the Good Shepherd

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Minutes for May 24, 2023 at 6:30 PM Vestry Meeting, held in The Smith Room.

Clergy present: Arianne Rice+

Officers present: Kirsten Lavin (Sr. Warden), Bill Baker (Junior Warden), Cynthia Fraser (Registrar)

Vestry members present: Grace Belkot, Cathy Easter, Jill Hanson, Marge Rodgers, , Cheryl Seal

Absent: Mary Ellen Gervais, Bill Nesbitt (Treasurer), Barry Rollins, Charles Warren

WELCOME AND GROUP CHECK INS:

Arianne+ began our meeting with an opening prayer from BCP 139 and a check in. She asked, “What is bringing us joy now?”

OFFICER REPORTS:

Arianne+ began the meeting by talking about Mark Lobb’s+ contract for Associate Rector not being renewed for another year. We will have some clergy helping throughout the summer like Dan Meck+ from St. Paul’s and a new Associate Rector will join us in the Fall $\frac{3}{4}$ time. Ruth Martin resigned and right now there are no plans to full her position.

Bill Baker mentioned there may be a need for a Property Manager part time to help with the Rectory.

Arianne+ said on June 4th she wants thank the retiring members of the Altar Guild, Jane Lynn, Welby Loane and Paula Schauble. Renee and Hilary will be the only two left on the Altar Guild. Then, people volunteered other worship ministries like ushers, and acolytes to thank.

Arianne+ talked about the summer church schedule. July 2nd we start having one service at 9 AM and no vestry meeting in July. June 20th will be our last Vestry meeting before the summer break.

SENIOR WARDEN:

Kirsten gave everyone a handout and talked about the success of the Congregational Forum. She cautioned that we have to be tempered by how much we can do and prioritize a few things. She asked everyone to bring one or two ideas to the next meeting, one easy and one maybe harder that we can do to support reconnection.

She said with the help of Kim and Kait, a thank you letter went out with a statement to all the pledge families reminding them of the impact of their philanthropy. She wants to educate everyone about where the money goes by the Fall solicitation cycle.

The Good Shepherd Day School unanimously approved their 2023-2024 budget, and she asked for a motion to approve it. Jill Hanson motions that we accept their budget and Bill Baker

seconded, and the motion passed unanimously. Cheryl Seal is the new liaison to the Vestry as Brooke Riegel has completed her term.

Grace mentioned that she can no longer attend the College for Congregational Development and is not asking for a refund and offered her spot to anyone who was interested in attending the end of June for one week.

The Senior Warden's full report is below:

Congregational Development

The Congregational Forum at the end of April generated some good program ideas focusing on reconnection. Kait was very helpful in creating a data visualization of our conversation for the back of the Sunday, May 21 bulletin and Rev. Dr. Kristofer Lindh-Payne preached to this during his guest sermon. It is hoped that additional members of the congregation will step up to help implement some of these ideas for the new year.

Stewardship

With the help of Kim and Kait, we included a thank you letter from the Sr. Warden in every statement this month reminding pledge families about the impact of their philanthropy. I'd like to start working on a story-telling budget that will map our expenditures and revenues to the programs and worship we offer and will discuss in detail at the next finance committee meeting. The intent is to educate our community about stewardship prior to the fall solicitation cycle.

Good Shepherd School

The Good Shepherd School Board unanimously approved the 2023/24 budget presented by Billy Duffy, Treasurer at the GSS Board April meeting to be presented to the Vestry for approval. Bill Nesbitt, forwarded the budget in advance of the meeting. Highlights include:

- Current year's projected numbers are higher than budgeted, mostly due to additional enrollment after 22/23 budget approval, pm programs and camp
- 147 students are currently enrolled for next school year, but this number is expected to increase with additional enrollment in our Parent/Toddler programs in the coming months.

Motion for the Vestry to approve the 2023 – 2024 GSS Budget.

Last night was the end of year GSS Board dinner, held outside at Good Shepherd. We give thanks to Adam Ariosa, who is rotating off the GSS Board as Parish liaison for serving an additional year, a total of a 4 year term as parish liaison. Thanks as well to Brooke Huff Riegel who has completed her term as Vestry liaison, and will now replace Adam as Parish liaison. Cheryl Seal will serve as Vestry Liaison on the GSS Board starting in the fall.

The PA shared at last night's meeting that their spring fundraiser raised \$56,500! All of which is pledged to renovate the school playground and kickoff fundraising for that initiative. As Bill Baker has shared, the project will begin in the summer of 2024.

Finally, Sarah Lemon has renewed her contract as Director, with the full support of the school board. The state of the school is strong thanks in part to the effective collaboration between Good Shepherd School and Good Shepherd Church is due to the work of Arianne+ and the leadership of our church to continually strengthen and renew our relationships and establish an equitable cost-sharing structure. We look forward to continuing this work in the fall.

JUNIOR WARDEN:

Bill Baker presented his report and talked about the hardware and software for the HVAC system will soon need to be replaced. Here are the other items from his report.

- Several trees needed to be removed from the area between the Columbarium and Boyce Ave. In addition, the remaining trees need to have the ivy removed from them and the hillside needs the brush and overgrowth cut back.
- The hardware and software that controls the HVAC system for the Parish Hall and school classrooms must be replaced. It is beyond its useful life and no longer operates. We have received one proposal and will solicit a second.
- The remaining roof projects (offices/library & Boyce Ave.) will start July 5th. It is hoped that this can be completed in short order if the weather cooperates. This is the final replacement of all the roofs.
- We will receive a proposal for the Columbarium area to improve the overall appearance and ease of maintenance.
- The final two new signs have been installed (see attached) at Boyce & Bellona and Boyce & Carrollton.

TREASURER'S REPORT:

Bill Nesbitt was absent from our May meeting, but he emailed this report.

1. Our financial condition remains guarded
2. Annual giving is now projected to fall \$37,100 short of the budget. This will significantly raise our deficit, and require more use of endowment funds to support operations.
3. We budgeted \$12,000 net proceeds from Fundraising Event(s). Work on this should begin soon if we hope to hold such an event this year, or this will add to our budget deficit.
4. We have a significant repair on the horizon to our HVAC system.
5. Our overall projected deficit is now \$138,100, up from the initial budgeted figure of \$111,000.
6. Our total equity is down \$166,266 compared to last year, mainly due to our use of endowment funds for operations.

7. The finance committee has reviewed the day school budget for next year, and recommends approval by the vestry.

STATEMENT OF FINANCIAL CONDITION 04/30/23:

1. Investments and Bank accounts = ~\$1.24 million
2. Operating Account balance = \$22,093
3. Liabilities = \$16,450 (J2A pilgrimage, memorial funds, and the security deposit for rectory rental (\$4,450))
4. Total Equity = ~\$2.77 million

STATEMENT OF ACTIVITY 04/30/23:

1. Pledge income is down ~\$42,800 compared to this time last year
2. Salaries are up ~\$32,000 compared to last year
3. Employee benefits have increased \$13,900 compared to last year
4. Utilities have increased ~\$18,600 compared to last year

COMMITTEE REPORTS:

Arianne+ mentioned that she is contacting Holy Comforter 's interim and St. David's new rector to see if their congregations would like to get involved with Camp Imagination and SLYC.

PASTORAL CONCERNS:

Arianne+ mentioned some parishioners who needed our prayers and mentioned she had two funerals recently. The vestry offered prayers for Arianne+ in this time of transition. We then closed with the Lord's Prayer.

The meeting concluded at 7:25 PM.

Submitted by Cynthia Fraser, Registrar for the Vestry

Signature *Cynthia Fraser*