

The Church of the Good Shepherd

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Minutes for May 17, 2022 at 6:30 PM Vestry Meeting, held outside in the courtyard at church.

We were joined by Sarah Lemon who discussed the Day School Budget.

Clergy present: Arianne Rice+

Officers present: Tina Thomas (Sr. Warden), Bill Baker (Junior Warden), Bill Nesbitt (Treasurer), Cynthia Fraser (Registrar)

Vestry members present: Grace Belkot, Mary Ellen Gervais, Harry Gormley, Jill Hanson, Brooke Riegel, Barry Rollins

Absent: Marge Rodgers, Charles Warren

WELCOME AND GROUP CHECK INS:

Arianne+ opened the meeting with a prayer and a check-in question. In one word describe how your heart, head and body are feeling today. She then let Sarah Lemon start by discussing the Day School budget which the Vestry has to approve. Arianne+ mentioned that Brooke Riegel is transitioning on to being the Day School Board Liaison to the Vestry after Liza Ebeling completed her Vestry term.

DAY SCHOOL BUDGET REPORT:

In discussing the 2022-2023 budget, Sarah said she expects more PM students and that will bring in more revenue, and the camp has more students than budgeted. The staff at the Day School have had no raises in three years so they were given raises in this budget. The church allocation is \$65K. The net profit is budgeted at \$14K and they expect to have 139 students. Jill Hanson made a motion that we accept the Day School budget, which was seconded by Bill Baker and passed unanimously. We also had to vote to approve the Pastoral Counseling room be converted into an Art Room for the Day School. Tina Thomas made a motion that we let the Day School use the Counseling Room for Art and Grace seconded. The motion also passed unanimously.

JUNIOR WARDEN'S REPORT:

Bill Baker brought mocks up for new signs for the entrance to the church and Day School. The Vestry discussed the styles and they would be aluminum, not wood and would be in keeping with our branding effort completed several years ago. We narrowed it down to two choices and he will get another mock up from the graphic artist. We thought we should talk to the Day School about what they want.

Bill Baker's Junior Warden Report:

-The Boyce Ave. playground project and the installation of a curb on Carrollton Ave. to stop the erosion are both on schedule for June after GSS is out for the summer.

-The proposal for the repair and restoration of the beams in the nave has been approved. Work should begin next month.

-Two companies have submitted designs and proposals for new signs:

1. The Boyce Ave. sign will identify the church and the school.

2. The Carrollton Ave. sign will do the same.
3. A new sign (smaller than the two above) on the walkway to the entrance to the foyer will use directional arrows to direct people to the school, church and office entrances.
4. A similar small sign for the school will be placed at the Boyce Ave. end of the parking lot and direct people to the school entrance

Arianne+ gave everyone a new Vestry book with minutes and financials and asked everyone to keep their book up to date each month. She explained each section including the by-laws and the explanation of each endowment fund.

TREASURER'S REPORT:

Bill Nesbitt reported there is nothing extraordinary. The Audit was completed and they mentioned some Vestry minutes were missing which has been corrected and that someone besides Kim Chalmers should count the money as it used to be in the past.

Asset balances are down due to the market, but the church is invested conservatively. We are \$46K short of our annual giving budget and have a projected deficit of \$136K for the year. We have had a lot of unbudgeted expenses and repairs to the aging church.

TREASURER'S NOTES/COMMENTS:

1. The annual audit was completed on May 2nd, conducted by Adam Ariosa, Lori Bourne, and Luke Wilson. Two minor exceptions were noted and will be addressed
2. Asset balances continue to be negatively impacted by the markets
3. We are projected to fall \$46K short of our annual giving budget
4. Overall, we are projecting a revenue surplus of \$23,175 due to the "catch up" day school cost share arrangement for this year only (~\$65K). If it weren't for this one-time windfall, we would be projecting a significantly higher deficit for the year. This is not a sustainable model for future years
5. Expenses are now projected to be ~\$21K over budget, due mainly to utility costs (\$3,027), repairs & maintenance (\$12,482), and employee benefits (\$11,416)
6. Our projected deficit for the year is \$136,099

STATEMENT OF FINANCIAL CONDITION 04/30/22:

1. Good Shepherd remains in good financial shape, although current assets are \$125,500 less than last year, despite an increase in the Improvement Fund balance of \$17K
2. Investments and Bank accounts = ~\$1.40 million
3. Operating Account balance = \$68,877
4. Liabilities = \$8,945 (J2A pilgrimage and memorial funds)
5. Total Equity = ~\$2.55 million

STATEMENT OF ACTIVITY 04/30/22:

1. Pledge income (\$226,590) is down \$3,000 compared to last year at this time
2. Regular contributions are down \$1,200 compared to last year
3. Non-budgeted expense of \$13,950 for repair of the bell tower and the beams in the sanctuary have driven our expenses higher than last year
4. Salaries are up ~\$7K over last year (in all categories) due to staff raises as well as increased costs for choir, organist, and supply clergy

SENIOR WARDEN REPORT:

Tina Thomas reported that there will be Church picnic after the 10AM services on June 26th and she needs help from every Vestry member and she wants us to spread the word to the Day School and our neighbors to get more people to come. There will be a food truck and Kona Ice and she is looking for ideas of things for kids to do like face painting, etc... She also mentioned she will be hosting a Pot Luck Supper at her home on August 23rd for Vestry members and their spouses.

Arianne+ asked that each Vestry person do something to help with the Picnic. She said we have a long road to get back from the pandemic and have a \$136K deficit. At the Diocese meeting she said they said the “pandemic will continue to disturb, but not disrupt.” They also said that no church knows their membership numbers now, and Scott Slater+ mentioned that this will be a “long haul” to return and habits have changed because of the pandemic.

OUTREACH COMMITTEE:

Mary Ellen reported that the Outreach Committee will be reading the “Church Cracked Open” over the summer and encouraged us to read it as well and they may recommend the congregation read it. She talked briefly about SLYC having Camp Imagination at their site this summer.

RECTOR’S REPORT:

Arianne+ mentioned that Kait has started and she was very grateful for help and the Rev. Lobb will be starting on June 15th and ordained at the Cathedral of the Incarnation on the 18th.

As far as worship, she is planning to have a conversation with chalicists. There will be no more dipping of wafers into the cup since the pandemic. She has been given the go ahead to resume some form of use of the Common Cup, but she is cautious.

She had two funerals and Guy Wolf’s funeral will be June 18th at 3PM with a reception in the Parish Hall. Bishop Ihloff+ and Canon Scott Slater+ will preside. Arianne+ will be doing a Memorial Service at Pickersgill for those who died during the pandemic.

She copied a Baltimore Sun article entitled, “Seeing the Unseen” and asked everyone to read it as it relates to our history and community.

Bishop Ihloff + will be attending our Vestry meeting in June.

SYLC will need help with breakfast and lunch from June 20- June 24th for Camp Imagination.

Arianne+ is moving out of the Rectory on July 31st and moving to White Marsh with Bryan Keegan. Her wedding is June 3rd at St. Thomas and she will be having a friend from New Jersey officiate. We will need to rent out the Rectory for income, it should be available in early Fall.

Mary Ellen agreed to take minutes in June as Cynthia will be away.

Arianne+ closed with pastoral concerns and the Lord's Prayer.

The meeting concluded at 7:40 PM.

Submitted by Cynthia Fraser, Registrar for the Vestry

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