

## **The Church of the Good Shepherd**

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Minutes for June 20, 2023 at 6:30 PM Vestry Meeting, held in the library.

**Clergy present:** Arianne Rice+

**Officers present:** Kirsten Lavin (Sr. Warden), Bill Baker (Junior Warden), Bill Nesbitt (Treasurer), Cynthia Fraser (Registrar)

**Vestry members present:** Grace Belkot, Cathy Easter, Mary Ellen Gervais, Jill Hanson, Marge Rodgers, Barry Rollins, Cheryl Seal

**Absent:** Charles Warren

### **WELCOME AND GROUP CHECK INS:**

Arianne+ began our meeting with an opening prayer from BCP 139 and a check in. She asked, “What summertime activity do you anticipate enlivening your faith?”

Arianne+ then showed three short videos that will be used on the church website which is being updated by Sara Noon, Wim Cassard, Kaitlyn Lengyel and Cynthia Fraser. One is a welcome video about our worship featuring Arianne+, one is a message about the life of the church from our Senior Warden, Kirsten Lavin, and the third is about our Outreach ministries with Clay McNally.

Arianne had several activities that the congregation mentioned in our survey of activities they would like to have on a poster board. She gave every Vestry member two dots to mark which activities we thought we should pursue. Trivia Night with food and perhaps a silent auction was the favorite, followed by Movie Night with a dinner, and third was a Ministry Fair. A date of October 11 or 12<sup>th</sup> was set for this event in the Fall.

Arianne+ said that Kirsten has generously agreed to continue the tradition of hosting a Vestry Dinner in August. The potluck will be held August 29<sup>th</sup> from 6-8 PM at her home.

### **OFFICER REPORTS:**

#### **TREASURER’S REPORT:**

Bill Nesbitt began by saying the HVAC system will soon need to be replaced and Bill Baker is working on getting some estimates. He said he now projects a deficit of \$81K which has been reduced due to fewer salaries. Barry missed the last meeting and asked about Mark Lobb’s departure. Arianne+ said the Executive Committee discussed it at length and it was discussed at the Diocesan level as well and she would be happy to talk to him or anyone if they like.

#### **TREASURER’S NOTES/COMMENTS:**

1. Our financial condition remains guarded
2. Annual giving is now projected to fall \$19,000 short of the budget. This represents good improvement since last month, but we will still need to use endowment funds to support operations.

3. We budgeted \$12,000 net proceeds from Fundraising Event(s). Work on this (or some other initiative to increase revenues by this amount) should begin soon if we hope to avoid adding further to our budget deficit.
4. Adjustments have been made to our expense projection, accounting for Mark and Ruth's departures and the anticipation of hiring additional clergy in September.
5. We have a significant repair on the horizon to our HVAC system.
6. Our overall projected deficit is now \$81,598, down from the initial budgeted figure of \$111,000. Our total equity is down \$108,888 compared to last year, due to our use of endowment funds for operations.

#### **STATEMENT OF FINANCIAL CONDITION 05/31/23:**

1. Investments and Bank accounts = ~\$1.27 million
2. Operating Account balance = \$36,355
3. Liabilities = \$7,883 - Memorial funds, security deposit for rectory rental (\$4,450)
4. Total Equity = ~\$2.80 million

#### **STATEMENT OF ACTIVITY 05/31/23:**

1. Pledge income is down ~\$39,275 compared to this time last year
2. Salaries are up ~\$42,300 compared to last year
3. Employee benefits have increased \$15,696 compared to last year

#### **JUNIOR WARDEN REPORT:**

Bill Baker mostly talked about the need for a new HVAC system, and he mentioned the freezer is not working in the kitchen.

- HVAC system: the computer (hardware & software) that controls the HVAC for the Parish Hall and classrooms 1-5 is no longer working and cannot be repaired. This is 20+ years old. We have a proposal for \$25,548 for replacement (plus \$1,440 for annual support) and are soliciting for a second proposal. This should be paid for out of the Improvement Fund. Estimate is 3-6 weeks to replace.
- The Freezer in the kitchen is not functioning and not repairable.
- We have two proposals for Property Manager for the Rectory. At present, with Ruth gone and Kim's new situation, we do not have anyone who would be a contact/manager for the property. We need someone who is available 24/7 as well as capable of and willing to work with our current vendors. Both proposals would charge a percentage (8-10%) of the monthly rent (\$3,950).
- Harry Andrews is working with two companies to restore and rehab the columbarium. I have met with them also, and we are waiting for their proposals.
- It appears the ceiling in the Smith Room powder room is dropping and could possibly have mold.

## **RECTOR'S REPORT:**

Arianne+ mentioned that since Grace could not attend the College for Congregational development, she donated her spot and Arianne+ invited Amanda Talbot to attend to help her with overseeing SLYC. She will be attending with Mary Ellen the end of June at Claggett.

## **COMMITTEE REPORTS:**

Outreach is gearing up for Camp Imagination, and Clay still needs more help with serving breakfast.

Barry said he attended the ACTC May 24<sup>th</sup> General Meeting and was elected to serve on the Board for three years. He said they are restructuring ACTC. The Outreach Committee also voted at their last meeting to donate \$6,700 to ACTC and those funds will be matched. He said we need to keep giving food through the summer, the need is great. He said the Outreach Committee also wants to do better at promoting the Thanksgiving baskets by having a thermometer or gauge in the Foyer of how we are meeting our goal this year.

Arianne+ mentioned that Brooke finished her term as liaison for the Day School and Cheryl Seal will be the new liaison. The Day School approved their budget and graduation and camp are going very well.

On July 3<sup>rd</sup>, we will start having one service at 9 AM for the summer.

## **PASTORAL CONCERNS:**

Arianne+ mentioned some parishioners, and a seven-year-old boy, who was a neighbor to the Reids and Kate Knott, recently passed away and his family needed our prayers. We then closed with the Lord's Prayer.

The meeting concluded at 7:30 PM.

Submitted by Cynthia Fraser, Registrar for the Vestry

Signature *Cynthia Fraser*